

## Nara International Japanese School

635-0082 2-37 Hongo-cho, Yamatotakada City, Nara Prefecture  
Nearest Station: JR Takada Station (2 min walk) / Kintetsu: Yamato-Takada Station (8 min walk)

## Inquiries

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# Student Recruitment Guidelines

(English Version)

## About Nara International Japanese School

### Founding Organization

The "Machizukuri International Exchange Center" (a public interest incorporated association), which is the founding organization of this school, is a 100% public interest activity corporation established with the aim of promoting international exchange and contributing to the international community. As part of its activities, it has been offering Japanese language classes to non-native speakers living in the local community for 36 years, from 1990 to the present.

### Purpose of Establishment

This school aims to develop Japanese language proficiency necessary for enrollment in higher education institutions in Japan, employment, and building good interpersonal relationships. Through Japanese language learning, we provide education that deepens mutual understanding between people and different cultures. In addition, we nurture individuals who can understand Japanese customs and social rules in daily life, and who can learn and grow independently and autonomously.

In this way, we foster the qualities and abilities to live proactively both in Japan and in other countries and regions.

### Educational Goals

In order to achieve the above purpose, we aim to develop learners who:

- (1) Understand Japanese culture and customs through student life abroad, and develop a broad perspective and a considerate heart.
- (2) Participate in various exchange activities in the local community, cultivate a rich spirit, and deepen mutual understanding.
- (3) Achieve the target Japanese language proficiency and enroll in the university or vocational school of their choice.
- (4) Understand and respect the cultures and values of others, and develop the personal foundation to be active not only in Japan but also internationally.

### School History

- August 2020: Nara International Japanese School becomes a Ministry of Justice notified school
- October 2020: School opens
- March 2024: First graduating class (56 students)
- March 2026: Second graduating class (70 students)

## Student Recruitment Information

Program	Capacity	Entry Date	Duration	Class Hours (Two-Shift System)
2-Year Academic Preparation Program	120 students	April	Until March	Morning Class: 9:00-12:10 Afternoon Class: 12:50-16:00
1.5-Year Academic Preparation Program	60 students	October	Until March	

### Learning Levels

2-Year Academic Preparation Program	Elementary to Upper-Intermediate
1.5-Year Academic Preparation Program	Lower-Intermediate to Upper-Intermediate

### Application Eligibility (All of the following must apply)

- Motivated to study
- Able to financially support themselves during their study abroad period
- Physically and mentally healthy, willing to comply with Japanese law and study seriously
- High school graduate or holder of an equivalent qualification
- Completed or currently enrolled in 12 or more years of schooling
- Completed 150 or more hours of Japanese language study
- 2-Year Program: Japanese proficiency equivalent to JLPT N5 level
- 1.5-Year Program: Japanese proficiency equivalent to JLPT N4 level

## Application Procedures

### Application Period

2-Year Academic Preparation Program	June 10 of the preceding year - end of August
1.5-Year Academic Preparation Program	January 10 - April 10 of that year

\* Applications will close once the quota is filled. As screening takes a certain amount of time, please apply early (at least one month before the final deadline).

### Required Application Documents

Applicants must prepare the following documents and submit scanned data by April 10:

No.	Document	Notes
1	Application Form	Excel file with photo
2	Graduation Certificate & Academic Transcript	Scanned data from high school and any higher education attended
3	Document Showing Japanese Proficiency	Scanned copy of JLPT or other test result, certificate of pass, or certificate of Japanese study history
4	Copy of Passport or ID Card	Scanned data (both sides if ID card) and Japanese translation

### Application to Enrollment Process

Submit application documents → Document screening → Online interview for those who pass document screening → Acceptance/rejection notice via local agent → Issuance of Certificate of Enrollment (application to Osaka Immigration for Certificate of Eligibility) → Certificate of Eligibility issued → Payment of screening fee and tuition → Delivered to applicant via local agent, visa application at nearest Japanese consulate → Upon visa issuance, prepare for arrival in Japan → Arrive in Japan / Enroll

### Online Interview

April intake students: Oral examination, kanji, and written test at JLPT N5 equivalent level

October intake students: Oral examination, kanji, and written test at JLPT N4 equivalent level

### Final Submission Documents (For COE Application)

No.	Document	Notes
1	Original Application Form	With photo (same as previously submitted scan)
2	Original Pledge Form	Verify checkboxes are correct; sign and date by hand
3	Original Financial Support Declaration (signed)	Verify checkboxes are correct; sign and date by hand
4	Document Showing Relationship Between Sponsor and Applicant (+ Japanese translation)	Family register, birth certificate, marriage certificate, etc. (originals). If sponsor is not the applicant's parent, a statement of reason must also be submitted.
5	Bank Balance Certificate	Original + Japanese translation
6	Bank Account Transaction	Original (1 year)

No.	Document	Notes
	History	
7	Proof of Current Address	If current address differs from family register; + Japanese translation
8	Document Showing Japanese Proficiency	Original JLPT or other test result, certificate of pass, or study history certificate
9	Copy of Non-Active TB Certificate	Nepal, Vietnam, Philippines nationals only - send scan in advance
10	4 Photographs	3cm x 4cm (color, taken within 3 months)
11	Sponsor's Income Certificate	Scanned data + Japanese translation (income/tax certificate, employment certificate, etc.)
12	Employment History Certificate (if applicable)	Scanned data + Japanese translation

\* All certificates must be issued within 3 months of the planned application date.

## Fees

- Screening Fee: 22,000 yen (charged even if COE application is denied)
- Tuition [(1) Enrollment Fee, (2) Tuition, (3) Materials & Extracurricular Activities Fee]: to be paid after Certificate of Eligibility is issued

Program	Year	Enrollment Fee	Tuition	Materials & Activities (incl. JLPT fee)	Facility Fee	Health Fee (incl. insurance)	Total
		(JPY)	(JPY)	(JPY)	(JPY)	(JPY)	
2-Year Program	1st year	110,000	660,000	38,000	44,500	22,000	<b>1,639,000</b>
	2nd year	-	660,000	38,000	44,500	22,000	
1.5-Year Program	1st year	110,000	660,000	38,000	44,500	22,000	<b>1,256,750</b>
	2nd (half yr)	-	330,000	19,000	22,250	11,000	

\* The screening fee is non-refundable even if the immigration or embassy application is denied.

\* If immigration approves but enrollment is impossible due to unavoidable circumstances, all fees except the screening fee will be fully refunded.

\* The above amounts include taxes as required by Japanese law.

\* For detailed refund policy, please refer to the separate document.

## Student Dormitory (School-Affiliated Rental Housing)

In principle, all students are required to live in school-affiliated rental housing for the first year after enrollment, in order to learn Japanese customs and culture through daily life and to create an environment conducive to study.

- 15 rooms available, from single-occupancy to 6-person rooms
- Rent: 26,000 yen per person per month

## Rules for Activities Outside the Permitted Scope of Status & Residence Status

### 1. Obtaining Permission for Activities Outside Permitted Status

Before starting a part-time job, students must apply to the Immigration Services Agency and obtain permission for activities outside their permitted status. Working without permission constitutes illegal employment and may result in deportation.

## **2. Maximum Working Hours**

Students with permission may work up to 28 hours per week and up to 8 hours per day. As an exception, during long vacation periods (summer vacation, winter vacation, etc.), students may work up to 40 hours per week.

## **3. Prohibited Industries**

Part-time work at businesses engaged in adult entertainment or adult entertainment-related businesses is not permitted, even with permission for activities outside permitted status.

## **4. Important Notes**

Permission for activities outside permitted status is intended to supplement living expenses while students focus on their studies. Please ensure that part-time work does not affect attendance or academic performance. Exceeding the maximum working hours is considered illegal employment and may affect future renewal or change of residence status.

\* For details, please consult the Immigration Services Agency website or contact the school.

## **General Living Cost Information**

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Nara has lower living costs compared to Osaka and Kyoto, making it a relatively affordable city for international students. For students living alone in Nara, a realistic estimate for monthly living expenses (excluding rent) is approximately 30,000 to 40,000 yen. However, it is advisable to also budget for social expenses, medical fees, and contingency funds.

Note: These are reference figures only. Actual amounts will vary depending on lifestyle.

Additionally, enrollment in National Health Insurance is mandatory, with a separate monthly premium of approximately 2,000 to 4,000 yen.